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PROPOSED OUTLINE

ODT-S PROGRAM-FY 1992

8 NOVEMBER 1991

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PROPOSED OUTLINE

ODT-S PROGRAM - FY 1992

I (U) PURPOSE: This report identifies key activity and major milestones for the FY 1992 ODT-S program.

II (U) BACKGROUND: The FY 1991 and FY 1992 Congressional language will be summarized, to include major objectives and specific requirements.

III (U) PROGRAM ACTIVITY: This section will be organized according to major activity areas as follows: (1) foreign assessment; (2) external research support; (3) in-house investigations; (4) data base systems/activity; and (5) personnel activities.

1. (S/NF) SUMMARY: This summary will highlight the primary focus for 1992 and will summarize the key actions identified in later sections. At this point, it appears that primary focus will be on research support, foreign assessments, and proficiency evaluation projects. Some key areas for improvement during FY 1992 include: (2) identifying methods for improving data quality for all the investigations (proficiency, operational); (3) implementing a comprehensive data evaluation approach; (4) implementing unit data base entry procedures.

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SG6A

SG1B

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3. (U) EXTERNAL RESEARCH SUPPORT:

a. (U) CONTRACT MONITORING: Identifies contract reviews and reporting requirements; schedules participation in contractor scientific oversight committee (SOC), contractor human use review board (HRB), and contractor policy review board (PRB) meetings.

b. (U) EXTERNAL RESEARCH ACTIVITY: Summarizes key research activities planned for FY 1992, based on FY 1991 funding and anticipated (actual) FY 1992 funding. Discusses key experimental protocols and contractor data evaluation methods.

c. (S/NF) EXTERNAL RESEARCH LINK: Develops details on how ODT-S will link with the FY 1992 external research activity. Includes people involved, anticipated schedules, and how implemented.

d. (U) RESEARCH DATA BASE: Identifies research data bases and how key findings will be entered into ODT-S data base systems. Includes specific data sources, such as international journals, SNAP articles, conference proceedings.

e. (U) RESEARCH FOLLOW-UP: Discusses how the comprehensive long-range plan developed in FY 1991 will be updated to reflect contractor research results, or other new findings.

f. (U) SPECIAL CONFERENCES: Discusses plans for SAIC to develop and host a highly focused classified conference on research/application topics.

3. (U) IN-HOUSE INVESTIGATIONS:

a. (S/NF) NEW APPROACHES: Discusses plans for ODT-S staff review of research/application literature to identify new research ideas, new approaches to training/ proficiency, ways to enhance results of operational projects, or other relevant issues.

b. (S/NF) POSSIBLE VARIABLES/CONSTRAINTS: Discusses plans for ODT-S staff review of research/application literature, and the historical ODT-S data base, in order to identify possible factors that affect performance and /or application reliability. Individual "track records" should result from this activity.

c. (S/NF) PROFICIENCY INVESTIGATION PROJECTS: Discusses what has been accomplished, and what needs to be done, to establish a comprehensive and systematic proficiency project

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activity. Will include details on target pool development plans, data evaluation methods (and how implemented), scheduling philosophy, and possible variables that will be examined.

d. (S/NF) OPERATIONAL SIMULATION: Discusses how "operational simulation projects" will be developed and scheduled as part of the overall proficiency activity.

e. (S/NF) OPERATIONAL INVESTIGATIONS: Identifies operational activity areas, identifies contacts, and develops schedules to include people mix and how balance is maintained with other project investigations. Includes guidance on reporting and data use, feedback/interface requirements, procedures for follow-on, and data evaluation criteria. To date, only limited contact has been made with one operational area (JTF-5). Other contacts can be established in the near future with JTF-4, Customs, ODB, and others.

f. (S/NF) TRAINING INVESTIGATIONS: Examines various training approaches; identifies details on how training effectiveness can be investigated and how various approaches could be implemented. Develops training philosophy, evaluation criteria, and establishes specific unit training activity.

5. (U) DATA BASE SYSTEM/ACTIVITY:

a. (U) FOREIGN DATA BASE: Contains more details than discussed in section 2.d; provides information on data base schema, and on equipment/personnel training schedules.

b. (U) RESEARCH DATA BASE: Similar to 5.a, but emphasizes link to SAIC data bases.

c. (U) IN-HOUSE ACTIVITY DATA BASE: Identifies necessary data base schema and fields; identifies reporting formats, data entry requirements, identifies equipment/training needs and appropriated schedules. Also identifies special actions, such as data base review and data entry for previous key projects (e.g., Higgins case).

6. (U) PERSONNEL ACTIVITY:

a. (U) ROUTINE PERSONNEL: Discusses plans for reviewing and updating personnel position descriptions, and for developing duty clarifications in view of anticipated diversity of effort and flexibility needs. Includes plans/objectives for personnel professional enhancement (e.g., DIA courses, university program opportunities, seminars, TDY's).

b. (U) SPECIALIZED TRAINING: Discusses needs for specialized training and recommends possibilities. This is broader in scope than the training discussed in section 4.f, and

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includes external training possibilities.

c. (S/NF) PERSONNEL EFFECTIVENESS ENHANCEMENT:

Related to 6.b, but emphasizes self-study activities, such as reviews of specialized research topics related to the ODT-S area. Schedules for special papers (such as police activities) would be developed; in-house seminars would also be conducted. Related to this would be other forms of self-initiated activity, to include reviews aimed at assessing an individual's "track-record", or suitability of the in-house investigation pace. Other factors, such as those that might have a bearing on an individual's (or the unit's) overall effectiveness, would also be routinely considered.

d. (U) HUMAN USE REVIEW: Plans will be developed to review the need for, and possibly reinstitute, human use review and approval for unit investigative activities. This was originally an annual requirement that was discontinued in 1989.

7. (U) OTHER ISSUES:

a. (C) SPECIAL PROJECT REPORTS: Discusses philosophy, and need for, several special project reports, along with target schedules. These reports include:

(1) (U) Program Objectives/Expectations: Summarizes overall objectives and develops and reasonable set of expectations (especially in the investigative areas) that will be acceptable later on. Addresses issues of what investigative activity is most important, what will be considered as adequate accomplishments or progress, what should target "success levels" be? An existing "baseline" will need to be identified to permit comparisons to target objectives.

(2) (U) Data Use Guidelines: Provides guidance to potential data users concerning how best to use (or interpret) project data. Other issues such as tasking, interface, feedback, follow-on requests, data utility evaluation, and subsequent reporting will also be addressed.

(3) (U) Data Summary Guidance: Intended for project personnel to permit easier and consistent data summary preparation. This will help in data base entry and data use.

(4) Other special reports are anticipated and will be identified in this section.

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